



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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Planning & Highways Committee

Minutes of the meeting held at 7pm on 18 September 2025
Town Hall, High Street, Haslemere GU27 2HG

Chairman	Cllr Weldon*
Vice Chairman	Cllr Robini*
Councillors	Bridge*, Carter*, Davidson*, Keen*, Leach* & Miller*

*Present

Meeting clerked by: Pippa Auger, Deputy Town Clerk.

In attendance: two members of the public, no-one by Zoom

105/25 Apologies for absence

None.

106/25 Declarations of Interests

Cllr Robini declared a non-registrable interest as a member of the Surrey County Council Planning Committee. He reserves the right to change the tone or content of his opinion when presented with further advice from SCC officers or other professionals.

Cllrs Keen, Robini & Weldon declared non-registrable interests as members of the WBC Area Planning Committee. They all reserve the right to change the tone or content of their opinion when presented with further advice from WBC officers or other professionals.

Cllr Davidson declared non-registrable interests as a substitute member of the WBC Area Planning Committee. He reserves the right to change the tone or content of his opinion when presented with further advice from WBC officers or other professionals.

107/25 Minutes of the last meeting

The minutes of the meeting held 21 August 2025 were agreed and signed as a true record.

108/25 Representations by the public

None.

At the Chairman's discretion, item 5 on the agenda (minute 109/25 below) was discussed after the planning applications. Cllr Bridge arrived at 8.11pm after comments on planning applications had been agreed and during the discussion of the proposed car parking charges.

109/25 WBC Proposed parking charges at Wey Hill and short stay car parks

There was a lengthy discussion about the proposals that Waverley Borough Council are consulting on. It is expected that a meeting will take place between Haslemere Town Council and Waverley prior to the deadline of the consultation on 3 October.

All Councillors were in support of the proposal to charge at the three car parks (Fairground long stay which commuters use, Fairground short stay which retail workers and shoppers use, and Beacon Hill car park). There were a number of issues it would solve, but others that it would cause.

On the positive side, it achieves the objective of no free parking for commuters particularly those that drive from outside of the parish to use the car park. This should strengthen the proposal to Network Rail to add an additional level to the station car park. It would also better inform both Councils of likely impacts when the Fairground car park is redeveloped in the future and give opportunity to do some early mitigation work.

On the negative side, it will have an adverse impact on the surrounding residential roads as commuters look for alternative free parking. Haslemere Town Council will undoubtedly have to deal with backlash from opponents to the scheme and must be mindful particularly of the small business owners at Wey Hill and Beacon Hill, and the retail workers.

The following comments were made and agreed upon.

- Charging must go ahead at both the Fairground car park and Beacon Hill car park.
- The introduction of the charging proposal must not slow down the redevelopment of the Fairground car park, to include the re-siting of the Youth Hub.
- There must be provision for business owners and retail workers at the Fairground short stay car park and Beacon Hill car park, by way of a reduced or no charge.
- There must be regular enforcement visits to protect the short-term parking.
- Waverley Borough Council must look at the deflection of cars on all surrounding roads to better understand the impact.

RECOMMENDED: The committee agreed responses are circulated to all Councillors and a letter sent to Waverley Borough Council with these comments on 3 October if a meeting cannot be held before the consultation deadline.

110/25 Planning decisions since August 2025 meeting and submitted to WBC – list 26 August 2027
Noted.

Reference	Location	Proposal	Comment
WA/2025/01608	GARAGES ADJACENT TO CORNERWAYS TILFORD ROAD HINDHEAD	Change of use of office building (Class E) to one dwelling (Class C3).	Extension of time granted to 19 September 2025
NMA/2025/01610	LITTLE HEATH LINKSIDE WEST HINDHEAD GU26 6PA	Amendments to WA/2023/02240 to change the external material and raise the roof level of the single story gazed link, omit the rear external door, reduce the extent of the glazing on the feature bay windows, change a feature window to bi-fold doors, change the proposed charred timber garage door to an automatic black door and change the proposed hidden gutter and eaves to traditional eaves and external gutter detail.	No response

111/25 Planning applications

Reference	Location	Proposal	Comment
WA/2025/01608	GARAGES ADJACENT TO CORNERWAYS TILFORD ROAD HINDHEAD	Change of use of office building (Class E) to one dwelling (Class C3).	Support – see comment below
WA/2025/01551	5 BASKERVILLE DR HINDHEAD GU26 6GD	Erection of a detached ancillary annexe	Objection – see comment below

16/10/2025

WA/2025/01639	1-3 CHURT ROAD HINDHEAD GU26 6PD	Erection of a single storey extension and alterations to elevations including canopy; installation of plant equipment and paladin fence.	No objection – see comment below
WA/2025/01632	OAKHURST 7 CHURCH ROAD HASLEMERE GU27 1BJ	Erection of single storey extension and garage including alterations together with front porch.	No objection
WA/2025/01629	WISTERIA COTTAGE 55 HIGH STREET HASLEMERE GU27 2JY	Listed building consent for installation of 4 replacement windows	No objection subject to listed building officer approval
WA/2025/01628	WISTERIA COTTAGE 55 HIGH STREET HASLEMERE GU27 2JY	Installation of 4 replacement windows.	No objection
WA/2025/01631	UPFOLD FARM HIGH PITFOLD HINDHEAD GU26 6BN	Listed Building consent for erection of a glasshouse extension.	No objection subject to listed building officer approval
WA/2025/01630	UPFOLD FARM HIGH PITFOLD HINDHEAD GU26 6BN	Erection of a glasshouse extension.	No objection
NMA/2025/01653	YORK COTTAGE CHURCH CLOSE HASLEMERE GU27 2DB	Amendment to WA/2025/00795 Alterations to door and window configuration and change from roof lanterns to flat roof windows To create a better connection to the garden and reduce costs	No response
WA/2025/01726	WAITROSE 11-15 WEST STREET HASLEMERE GU27 2AB	Installation of 2 DAC units and 2 outdoor AC condensers and removal of 3 existing condenser units together with installation of roof access door; alterations to eastern elevation to replace existing double entrance doors with single entrance door.	No objection
TM/2025/01722	FOXLEYS 50 PETWORTH ROAD HASLEMERE GU27 2HX	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA117	No objection subject to tree officer approval
WA/2025/01720	19 HIGH STREET HASLEMERE GU27 2HQ	Technical Details Consent pursuant to Permission in Principle PIP/2024/02324 for erection of a rear second floor extension and alterations to first floor and part alterations to ground floor including installation of pv panels on roof to provide 3 dwellings with access, bin and cycle store.	No objection
WA/2025/01717	AMBERLEY MIDHURST ROAD HASLEMERE GU27 2NQ	Erection of extension to ancillary outbuilding.	No objection
WA/2025/01714	1 CLOCK HOUSE COURT COLLEGE HILL HASLEMERE GU27 2JT	Erection of a single storey orangery following removal of bay window.	No objection

WA/2025/01752	BRYNHYFRYD 35 THE AVENUE HASLEMERE GU27 1JT	Application under Section 73 to vary Condition 1 (approved plans) of WA/2023/01567 to increase size of first floor dormer.	No objection
TM/2025/01749	11 HERONDALE HASLEMERE GU27 1RQ	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 24/99	No objection subject to tree officer approval
WA/2025/01705	16 WOODLANDS LANE HASLEMERE GU27 1JU	Erection of a dormer roof extension following removal of existing dormer; alterations to elevations and installation of rooflights.	No objection
WA/2025/01762	FIVEOAKS WHITMORE VALE RD HINDHEAD GU26 6JA	Erection of detached garage and workshop following demolition of existing outbuildings.	No objection
WA/2025/01747	RIDGEMOUNT CHURT ROAD HINDHEAD GU26 6PR	Erection of a detached outbuilding.	No objection

WA/2025/01608 GARAGES ADJACENT TO CORNERWAYS, TILFORD ROAD HINDEAD

The applicant, Mr Rod May, addressed the committee on the proposal. Previous applications for a dwelling on the site had been refused by Waverley Borough Council, although an application for a certificate of lawfulness to permanent office use was granted. The offices have been marketed both to let and sell but there has been no interest. The proposal is for a small 2-bedroom house with 2 parking spaces.

The committee discussed the application and agreed that the parish is critically short of small dwellings. It agreed, with one exception, to **support** the application as it contributes to delivering the housing needs of the local community in conformity with Haslemere Neighbourhood Plan policy H3.

WA/2025/01551 5 BASKERVILLE DRIVE, HINDHEAD, GU26 6GD

The committee had previously offered no objection to the application. Following that submission an amendment to the application was made and it came back before the committee. On further review, Councillors agreed, with one abstention, to **object** to the application on the following grounds:

- The annexe appears to be fully self-contained and could be considered a second dwelling on the site, not ancillary to the main dwelling.
- The proposal represents overdevelopment of the site contrary to policy DM4 of the Waverley Local Plan in that it reduces the reusable garden space, leaving the plot feeling cramped.
- The proposal is considered out of keeping with the character of the area contrary to policy DM4 of the Local Plan.

WA/2025/01639 1-3 CHURT ROAD, HINDHEAD, GU26 6PD

The committee noted that the building in question has remained boarded up for several years, and it is understood that many residents in Beacon Hill would welcome its re-use. In principle, the proposal to bring the premises back into active use is supported. However, the committee raises several concerns for consideration:

- **Parking Provision:** The site currently has negligible parking availability, which may result in additional pressure on nearby residential streets. This is particularly relevant given the potential increase in footfall and deliveries.
- **Retail Impact:** There is already an existing grocery store serving the village. While competition is not, in itself, a planning issue, the economic viability and sustainability of similar businesses in a small settlement should be considered as part of the broader community impact.

On balance, the committee agreed to support the application to enable the premises to be reopened as a shop, subject to the following condition being imposed:

- Drainage Condition: A condition must be included to ensure that the drainage system is brought up to standard and fully operational. This relates to a prior breach of planning control on the site, which is causing water ingress into a neighbouring property.

WA/2025/01632 OAKHURST, 7 CHURCH ROAD, HASLEMERE GU27 1BJ

The committee briefly discussed this application and voted to offer no objection to the application.

WA/2025/01720 19 HIGH STREET, HASLEMERE, GU27 2HQ

The committee briefly discussed this application and voted to offer no objection to the application.

112/25 HTC representation at Waverley Planning Committee

None.

113/25 Decisions and Appeals

The list was noted.

114/25 Highways Update

Cllr Robini confirmed that works to upgrade the road surface of Lower Street have been completed.

Cllr Robini also confirmed that preliminary works to Petworth Road are going to start on 22 September, for a period of 6 weeks. To reduce the amount of time the road will be closed (from outside no 35 Petworth Road to the junction with Haste Hill, work will take place weekdays 7am-9pm and weekends 8am-5pm).

Cllr Weldon wanted to record the committee's thanks to Cllr Robini for his efforts in relation to this.

115/25 Next meeting

16 October 2025

Meeting closed at 8.32pm

Signed:  Date: 16/10/2025
Chairman of Planning

