



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
01428 654305 / deputy.clerk@haslemeretc.org

Amenities, Infrastructure & CIL Committee

Minutes of the meeting held at 7pm on 8 May 2025
Council Chamber, Town Hall, High Street, Haslemere

Chair	Cllr Leach*
Vice Chair	Cllr Waters*
Members	Arrick*, Aslam, Banfield, Bridge, Carroll, Carter*, Davidson, Keen*, Matthes, Nicholson*, Robini* & Weldon*.

*Present

Meeting clerked by: Pippa Auger, Deputy Town Clerk.

Before nominations were put forward, Cllr Waters informed the committee that the election of the Chair and Vice Chair usually takes place after the May Full Council meeting. However, as the next Amenities, Infrastructure, and CIL meeting is not scheduled until August, it was suggested that the elections be held at this meeting instead. Given the significant communication that occurs between the clerk, Chair, and any applicants between meetings, it was felt appropriate to establish certainty now. Members supported this course of action.

16/25 Election of Chair

Cllr Keen proposed Cllr Leach and Cllr Robini seconded the nomination.

There were no other nominations so a vote was taken and Cllr Leach was elected as the Chair.

17/25 Election of Vice-Chair

Cllr Robini proposed Cllr Waters and Cllr Arrick seconded the nomination.

There were no other nominations so a vote was taken and Cllr Waters was elected as the Vice Chair.

18/25 Apologies for absence

The committee accepted the absences of Cllrs Aslam & Carroll (work), Davidson & Matthes (holiday), Banfield (ill) & Bridge (university).

19/25 Declaration of Interests

(Disclosable Pecuniary, Other Registrable and Non-Registrable)

None.

20/25 Minutes of the last meeting

The minutes of the meeting held 13 February 2025 were agreed and signed as a true record.

21/25 Matters arising from those minutes not otherwise stated in the agenda

Noted.

The clerk updated the committee on behalf of Cllr Bayliss's in relation to obtaining quotes for the feasibility study and it was hoped that the quotes would be ready for consideration at the next meeting.

Councillors Keen said the Council must ensure that proper consultation takes place, particularly with residents living in the Meads.

22/25 Representations by the public

None.

23/25 Amenities spending under Chair and Clerk's deleted authority

Noted.

Item	Spend	Budget total for the year £2,500
Total amenities budget remaining	£0	£2,500

24/25 St Christophers Green benches

RESOLVED: That the clerk and Chair be authorised to instruct a contractor to carry out the repainting of the benches and bins up to an amount of £2,000. To be paid for out of funds held in the Amenities committee EMR (£1,525) and the balance from the Amenities committee fund.

25/25 Heating & condensation at High Street public toilets

Cllr Robini asked whether the heating/extraction unit would be on a timer, so that it would be economical and environmentally friendly.

ACTION: The clerk to make enquiries about the heating & ventilation system and find out if it has a timer function.

RESOLVED: That the clerk be authorised to instruct ROK Electrical Ltd to carry out the work, and funding has been included in this year's budget as a specific item.

26/25 Town Meadow whips

Cllrs Weldon and Leach put themselves forward to undertake regular weeding around the whips at Town Meadow. Cllr Weldon suggested asking Cllr Davidson as he had previously been involved, and Cllr Matthes as she previously expressed getting involved.

27/25 CIL Finances

Noted and the clerk advised the £399,775.87 has now been received from Waverley Borough Council.

28/25 25% of April 2025 receipts

Noted as £99,943.97.

29/25 CIL Strategy Document and project list

Following lengthy discussion between Councillors it was agreed that the project list would be updated to include any buildings or land transferred to the Council from either Waverley Borough Council or Surrey County Council.

Asset Transfer requests have been submitted to Waverley Borough Council for the Haslemere War Memorial Recreation Ground, Beacon Hill Recreation Ground and the High Street toilets, and if successful they will need money spent on upgrading the facilities.

There may also be further buildings or land to be taken on following the Local Government Reorganisation.

Cllr Carter noted that the Edge is in serious need of upgrading.

ACTION: clerk to update the project list to reflect the discussion.

30/25 Neighbourhood CIL Projects – Haslemere Hall £20,000

The application from Haslemere Hall is to improve and enhance the Annexe (bar and function room) to accommodate the larger numbers of customers as they arise from housing developments. The Hall is the main arts and culture venue in the town, and the funding will enable the hall to offer an upgraded, multi-functional and flexible space and facility to a growing number of users. The applicant had applied for 50% of the total project cost.

The application had been validated by the Deputy Chair and clerk prior to the meeting. The committee discussed this application at length and all members were in full support of it. The councillors scored the request using the agreed CIL scoring criteria and made the following recommendation to Full Council.

RECOMMENDATION: Full Council resolves to commit £20,000 to this project.

31/25 Neighbourhood CIL Projects – Haslemere Bowling Club £5,000

The Deputy Chair and clerk agreed this application did not fit the Neighbourhood CIL criteria and did not validate it. Further, it transpired that the applicant had purchased the mower in advance of the application being received, contrary to the Council's policy.

The committee were asked whether they agreed, or not, that it was not a valid application.

RESOLVED: The application is refused on the grounds that it did not fit the Neighbourhood CIL criteria and the mower had already been purchased.

32/25 Next meeting

7 August 2025.

Meeting closed at 8.04pm

Signed: _____ Date: _____

Chair of CIL & Amenities Committee