



# HASLEMERE TOWN COUNCIL

## Clerk's report to Full Council September 2025

### **General Updates**

Scotland Park appeal – the latest date for submissions to the Inspector was 8th August, we are still waiting for the decision to be published. The Council's contribution to the legal fees has been paid, totalling £777.

Council Chamber working party – councillors are in agreement that the current configuration does not work and needs to be modernised. A visit to Farnham town council to look at their arrangement has had to be rescheduled. In the meantime, the Clerk is getting options together for disposal of the two heavy wooden tables in the Chamber. A recommendation and costs for next year's budget will come to Council in November.

### **Community Engagement Updates**

#### **Local Organisations**

The first tranche of local organisation meetings that was discussed at Full Council in July has almost been complete. All have shown an interest in a bi-annual local organisation meeting hosted at the Town Hall starting in January 2026. Most organisations would like to grant funding help, which is being liaised with VASWS by the ACO with an initial virtual introduction on the 10th of October. Following this if organisations would like to go forward with grant funding support, a one-to-one meeting will be set up by the ACO with VASWS. Once the first tranche is complete, a second tranche will commence which has yet to be finalized.

#### **Information document**

The ACO and Town Clerk have put together an information document on Haslemere Town Council and its roles. This has been published on the website and is available for public viewing to better inform the public of what the council does. The document was circulated to all councillors for comment before being published. Additionally, a graphic has been posted on the website to give some guidance as to which responsibilities lie within Haslemere Town Council, Waverley Borough Council and Surrey County Council. Publishing this information hopes to drive public engagement and awareness of the council.

#### **E-Newsletter**

The first edition of the e-newsletter was a success, receiving positive feedback. The mailing list is now at 138 subscribers. There is a current push to grow this mailing list by asking local organisations to circulate our mailing list flyers to their networks as well as posting on our social media platforms. Additionally, a physical newsletter will go out in November advertising the e-newsletter and the council's aim to go fully digital.

If any councillors feel they have their own networks they could share out mailing list to, could they please email [admin@haslemeretc.org](mailto:admin@haslemeretc.org) for a copy of the flyer to send out.

**Events:**

HTC's next Car Boot Sale takes place on the 28th September, this will be the third and final car boot of the year, these events have been well attended and received within the community, whilst raising funds for the Mayors Charities.



Our Remembrance Sunday event takes place on Sunday 9th November, a church service takes place at St Bartholomew's Church at 10am, followed by a parade to the War Memorial for a short service at 11am.

**Gov Assist Planning AI**

The clerk and Chair of Planning are starting to use the Gov Assist Planning AI tool and it is proving to be a worthwhile application to have. One uploads 10 planning documents at a time, and then asks if there are any material planning objections that would need to be raised. It provides a short precis of the application, referring to national, local and neighbourhood planning policies.

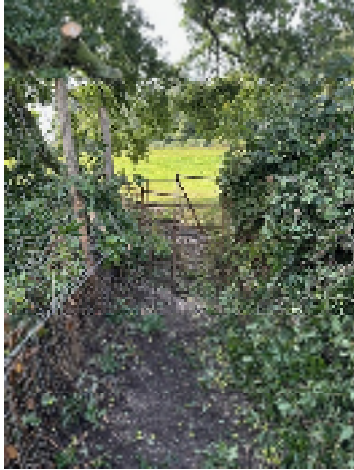
**Land and assets****Clammer Hill Allotments – Gate Post Repair**

The gate post at Clammer Hill Allotments has been repaired by Chris. Reclaimed wood and existing cement were reused, keeping expenditure to a minimum. The only additional cost was for two bags of Postcrete, totalling £13.92.



### **Clammer Hill Footpath – Fallen Oak Branch**

On Wednesday 3 September, a large branch from an oak tree fell and obstructed the footpath at Clammer Hill. Chris cleared the path using his own tools and chainsaw qualification, ensuring the public could safely use the walkway. Grayswood Tree Services have been instructed to complete the clearance works at a date to be confirmed.



### **Lion Green – Tree Safety**

Chris has recently made safe another fallen oak branch at Lion Green, again making use of his chainsaw qualification to ensure the area was safe for public use.

### **Lion Green – Public Bench**

Chris has also assembled a new bench at the Lion Green Toilets and formed a level plinth to provide a stable seating area. This offers a practical waiting point for members of the public making use of the facilities



### **And finally ... the Chamber windows replacement**

Both Chamber windows are going to be installed week commencing 15 September, with the scaffolding going up the week before. The delay has been caused by the double glazed unit failing and letting condensation in, so it had to be remade.