



# HASLEMERE TOWN COUNCIL

## Community Infrastructure Levy guide for residents

### **BACKGROUND**

The Community Infrastructure Levy ("CIL") Charging schedule was agreed by Waverley Borough Council in October 2018 and took effect from March 2019. The charge is applied to most new developments or those which increase the footprint of existing dwellings, and is used as a tool to deliver infrastructure to support the development of an area.

### **WHAT IS INFRASTRUCTURE?**

The Planning Act 2008 (as amended) states that infrastructure includes:

- Roads and other transport facilities;
- Flood defences;
- Schools and other education facilities;
- Medical, sporting and recreational facilities; and
- Open spaces.

### **HOW COLLECTED CIL PAYMENTS ARE DIVIDED**

A proportion of the CIL income will be passed to the community where the CIL is raised. CIL funds are divided between three sources:

- 70-80% of the CIL payment is kept by Waverley Borough Council as **Strategic CIL** and allocated to infrastructure projects in accordance with their approved CIL Governance arrangement;
- 15% **Neighbourhood CIL** available to Towns & Parishes or 25% when the Neighbourhood Plan has been made;
- 5% is retained by Waverley Borough Council to fund the administration associated with the operation of CIL.

### **WHEN WE RECEIVE THE NEIGHBOURHOOD CIL FUNDS**

- Neighbourhood CIL collected by Waverley Borough Council is paid out twice a year, once in April and again in October. Funds should be spent within five years or may be reclaimed by Waverley Borough Council.
- Haslemere Town Council has a legal responsibility to produce a financial report for residents, and Waverley Borough Council, no later than 31 December in the following year of the receipt of funds.

### **WHAT CAN NEIGHBOURHOOD CIL BE SPENT ON?**

The CIL Regulations (regulation 59F) requires the Neighbourhood CIL to be spent on:

- a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
- b) anything else that is concerned with addressing the demands that development places on an area.

### **WHAT NEIGHBOURHOOD CIL CANNOT BE SPENT ON**

- Provision of firework displays;
- Provision of carnivals;
- Provision of Christmas lighting;
- Improvements to Council offices or other operational buildings;

- Improvement of existing allotments sites;
- Ground maintenance, verge mowing or hedge cutting; or
- As a replacement for everyday Town Council expenditure.

### **INFRASTRUCTURE NEEDS**

The Town Council should consider whether expenditure addresses the additional demand on infrastructure and services that are caused by development within the area and be clear on the links between infrastructure and growth. The Council is required to understand the wider 'strategic' infrastructure requirements of the borough.

Consideration will need to be given to any ongoing operational and maintenance costs associated with the provision of the new infrastructure and will need to be clear how such costs will be met for the life of the infrastructure.

### **MAXIMISING CIL FUNDS**

We need to strike a balance between spending receipts on short term/quick win infrastructure projects, against long term housing growth and resulting infrastructure needs when developing plans for the spending of the CIL. It may take time for sufficient funds to accumulate for more strategic infrastructure or there may be other funding opportunities which will allow the delivery of more significant infrastructure projects which would have wider benefits for the local community.

Town and Parish Councils are not required to spend their Neighbourhood CIL in accordance with the priorities of the Borough Council but there are likely to be common infrastructure projects.

### **HASLEMERE TOWN COUNCIL CIL WORKING PARTY ("CIL WP")**

A Working Party has been set up to look at project ideas from existing Committees, local residents, Waverley Borough Council and Surrey County Council. The Working Party will make recommendations to Full Council and any decisions on the payment of CIL will be made by Full Council.

If you have a proposal that you think would fit the criteria, please contact us with details:

Deputy Town Clerk, Haslemere Town Council, Town Hall, High Street, Haslemere GU27 2HG or [deputy.clerk@haslemeretc.org](mailto:deputy.clerk@haslemeretc.org)